Confédération Européenne des Centres de Langues dans l'Enseignement Supérieur
European Confederation of Language Centres in Higher Education
Europäischer Verband der Hochschulsprachenzentren

Le Président
The President
Der Präsident

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CercleS Executive Committee 2020 Meeting No 24 9 September 2021: 17:00-19:00
Nancy: Université de Lorraine / Teams

Agenda

- **Approval of EC minutes No 23 / Update on action points (See minutes no 23)**

- **Update from President**

  a. Update Working Group CercleS research on impact of the Corona pandemic on language teaching and learning
     LLHE publication: in LLHE 12.2; *report*: until end of August

     Planned CercleS Workshops: a) 15 October, 14:00-17:00 CET: Workshop on Outcomes of CercleS Survey: further analysis (for and with teaching staff): Call sent out on 31 August, deadline for application; 17 September, preparation scheduled for September
     b) 9 November 14:00-17:00 CET: Workshop for managers linked to the outcomes on CercleS survey (draft of policy paper): preparation scheduled for October

  b. CC meeting of 10 September 2021
     Check slides and role distribution, tech issues

  c. Outlook on planning of next CercleS Conference:
     Meeting of 25 August 21 with Manuel de Silva (ReCLes) and Mark Critchley (AULC): Since a Hybrid version requires more work, Durham University will help with the online and tech support. Mark is happy to be part of the Organising committee.
     AULC will apply for the CercleS 2024 Conference

     See CC meeting slides and updates by Manuel de Silva
     Agreement draft sent out, to be signed by the end of 2021

  d. Outlook on planning of webinars: see file attached

- **Update from Vice President**
  a. AOB
  b. Short report on Handover meeting with new manager of 1 September

- **Update from Secretary General**
  a. Practicalities of CC meeting
  b. Migration of website and other website deadlines
  c. AOB

- **Update from Treasurer**
  a. Payment 2021 fees
  b. Other business:

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- **AOB**
  - Executive Committee meetings September – December 2021: double-check dates:

- 30 September
- 21 October
- 18 November
- 16 December

  - File on teams: collection of issues for EC meeting → Please add suggestions on the file on Teams
  - …
  - Agree upon GS tasks during Zaan's medical leave
  - Anne, Mia, Zaan and Sabina: schedule training dates with S.D.NET

- **Planned action**

→ Anne/Zaan to send minutes to EC
→ Sabina to send agenda and minutes to Kasia for upload on webpage
→